



DRESS FOR SUCCESS[®]
WESTERN MASSACHUSETTS

Dress For Success of Western Massachusetts
45 Lyman Street
Springfield, MA 01103
413-301-8506

Thank you for referring your client to Dress for Success! Please fill out the form below, and we will help your client get suited up for their interview.

Please fax to Dress for Success at least **3 days** in advance.
FAX NUMBER: 413-733-1524 OR EMAIL TO DRESSFORSUCCESSOFFICE@GMAIL.COM

PLEASE TYPE OR PRINT ALL INFORMATION CLEARLY AND LEGIBLE

Client Name: _____

Reason for Suiting: _____ Interview Suit (have an interview) _____ Employment Suit: (have a job)

Date of Interview: _____ Date Employed: _____

PART 1: REFERRAL INFORMATION

Agency Name: _____

Agency Address: _____

Contact Name: _____

Contact Phone: _____

Email Address: _____

Position: _____

PART 2: CLIENT INFORMATION PLEASE PRINT

Client Name: _____

Home Address: _____

City: _____

State: _____ ZIP: _____

Phone number: _____

Email: _____

Date of Birth: _____ Age: _____

Part 3: Please answer ALL Questions

Public Assistance: Yes _____ No _____

First Suit: Yes _____ No: _____

Veteran: Yes _____ No: _____

Are the children in your Custodial Care: Yes _____ No _____

Number of children: _____ Ages: _____

Ethnicity: _____

Preferred language: _____

Marital Status: _____

Education Completed: Grade _____ Degree _____

Clothing Size: Top _____ Pants _____ Shoes _____

Transportation Used to get here: Public _____ Personal _____

DFS USE

1st Appointment Date: _____ **Time:** _____

Suitor's Name: _____

Date of 1st Call: _____

Date of 2nd Call: _____

Date of 3rd Call: _____

Employment Company: _____

City/State: _____

Position _____

- Got Interview suited for
- Did not get interview suited for

Notes: