



Foot in the Door Workplace Readiness Training Program
Application Form Due: _____

When submitting this application, please note that we will be assessing applicants as Ready, Willing and Able to ensure that they are prepared to take full advantage of this training and to enter the workforce. Ready: Are you determined to change your life by working toward a career? Willing: Are you agreeable to putting in the effort necessary to succeed? Able: Can you fully commit to the hours of the program without disruption or conflict?

If you answer no to any of these things, it does not necessarily mean that you will not be accepted into the program. But knowing what barriers you may face will allow us to provide support and, if you are not prepared for the current cohort, guide you toward becoming ready for the next. If you have any questions about this, please reach out to dressforsuccessprograms@gmail.com.

Date of Application: _____

Full Name: _____

Preferred Name: _____

Preferred Pronouns: _____

Date of Birth: _____ Gender Identity: _____

Referring Agency (if applicable): _____

Personal Email: _____

Complete Address: _____

Phone Number: _____ Cell Number: _____

Race: Asian Black Caucasian Latinx Native American Native Hawaiian/Pacific Islander
 Mixed Race/Multiple Races

Are you a Mother Single Mother

Are you a Veteran Yes No

Do you have reliable childcare during program hours: _____

If not, would you like assistance with attaining it? _____

Do you have any additional comments or questions?

- Because this is a workforce training program, attendance, punctuality and professionalism are required. You will be expected to sign an attendance policy and be held to the same standards as an employer would. For example, a no call, no show or multiple absences could result in being removed from the program. If selected for the program, I commit to adhere to the attendance policy as written and participate fully in the program.

- I further commit to entering employment to strive toward a positive career path and economic independence once I have graduated. Supports will be available to assist me with this goal.

Signature Date

Please return the completed form by email to dressforsuccessprograms@gmail.com or by fax to 413.733.1524.

Specific program questions may be directed to dressforsuccessprograms@gmail.com.

For general inquiries, please contact 413.732.8179 or log on to dfswm.org.

